

As stated in the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form is considered business identity information. Business identity information could be publicly available and/or disclosed upon request, unless an exception applies.

Please do not provide any personal information about yourself or other individuals (such as: personal address, personal telephone number, personal email, etc.) in any of your responses below.

Request	Response
Project Name	
Contract Number / Project ID / Planning Act Application Number	
Project Description	
Project Location	
Construction Contractors	
Developer Name (if applicable)	
Ministry of Environment, Conservation and Parks (MECP) Program Information (if applicable)	
Environmental Compliance Approval (ECA) Number(s)	
Tracking Number(s) for applications made under City of Toronto:	
Consolidated Linear Infrastructure Environmental Compliance Approval (CLI ECA) Program ECA 010-W601 and/or 010-S701	
Transfer of Review Program	
Drinking Water Works Permit (DWWP) 010-201	

Stage	Acceptance ₁			Assumption ₂		
	Name (First, Last)	Signature	Date (yyyy-mm-dd)	Name (First, Last)	Signature	Date (yyyy-mm-dd)
Completed by Design Consultant:						
Engineering & Construction Services (ECS) Inspector:						
Reviewed by City Case Manager / Project Manager:						
Concurred by Manager:						

1. For the purpose of the Wellness Report the Acceptance items are required post-construction when the infrastructure is put into service. Acceptance is required to start the warranty period.
2. For the purpose of the Wellness Report the Assumption items are required at the end of the warranty period in order for the City to assume ownership of the infrastructure.

INSTRUCTIONS: Please perform activities as outlined below by asset type and check boxes on completion.

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
1. WATERMAIN						
A. Service Connections						
Verify curb stops and service line valves are functional and set to grade						
Complete and submit Water Service Cards (new and replaced connections)				*		
B. Mainline						
Verify the correct opening and closing direction of water isolation valves and that TW can operate the valve in accordance with the following standard: <ul style="list-style-type: none"> • District: Etobicoke/York (former city of York) east of the Humber River, North York, and Toronto/East York, Direction to open: clockwise, Operation nut supplied at time of installation painted: red • District: Etobicoke/York (former city of Etobicoke) west of the Humber River, Scarborough districts, Direction to open: counter-clockwise, Operating nut supplied at time of installation painted: black 						
Verify all construction debris is removed from chamber/valve box						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
Verify air valves and drain valves are installed and working properly						
Submit approved Disinfection Proposal Plan, Disinfection Record and passing Watermain Water Quality Test Results in accordance with TS 7.30.						
Perform passing Hydrostatic Leak Test in accordance with TS 7.30 in presence of the City Inspector						
Verify all tracer wires have been installed on all non-metallic watermains along the full length of the pipe and have been connected appropriately to the existing watermain system to provide a means of locating the main in accordance with TS 7.40						
Verify no tracer wires installed on all metallic watermain						
Verify cathodic protection has been installed on all metallic watermains and metallic fittings that are installed on non-metallic watermains in accordance with TS 7.22.						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
C. Fire Hydrants (flow testing and markings)						
<p>Verify all hydrants are colour coded in accordance with National Fire Protection Association (NFPA) 291 “Fire Flow Testing and Marking of Fire Hydrants.” Accordingly, barrels are to be chrome yellow. Identification discs shall be placed with the following capacity indicating colour scheme to provide simplicity and consistency with colours used to signal safety, danger and intermediate condition.</p> <p>The capacity colours are to be identified by disks placed on the hydrant by rated capacity, for rapid identification at night:</p> <ul style="list-style-type: none"> • Class: AA, Rated Capacity: 5680 litres/minute or greater, Colour: Light blue • Class: A, Rated Capacity: 3784–5680 litres/minute, Colour: Green • Class: B, Rated Capacity: 1900–3785 litres/minute, Colour: Orange • Class: C, Rated Capacity: less than 1900 litres/minute, Colour: Red 						
Complete hydrant flow test in accordance with NFPA 291 and submit accepted Flow Testing Report by the City ECS Inspector / Case Manager						
D. Infrastructure to be Abandoned						
Verify and submit evidence (photos and inspector notes) that infrastructure has been abandoned (e.g. seal, plug or cap mainline pipes and disconnect all existing service connections) per City Standards and in accordance with TS 510						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
2. SEWERS – SANITARY, STORM AND COMBINED						
A. Service Connections						
Verify that clean-outs, including sampling ports and control maintenance holes, have been installed at street line and set to grade for all sewer service connections for residential lots and/or development blocks						
Complete and submit Sewer Service Cards (new and replaced)				*		
Verify that there are no crossed sewer service connections by dye test						
B. Mainline						
Clean new sewers in accordance with TS 411 and complete and submit CCTV inspection with a consultant report, certification letter and appropriate National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) coding of service and structural issues in accordance with TS 409 without any deficiencies						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
Complete leakage testing such as low pressure air testing, water (hydrostatic) test or vacuum testing and submit report for <u>all</u> new sanitary sewers and maintenance holes in accordance with TS 407 and TS 410 or TS 415 or TS 416, as applicable						
Complete deflection testing and submit report for all new <u>flexible</u> sanitary and storm sewers at least 30 calendar days after backfilling but prior to paving in accordance with TS 410 or TS 415 or TS 416, as applicable						
Complete hydrostatic testing and submit report for all new and rehabilitated/repairs <u>forcemains</u> in accordance with TS 412 or TS 415 or TS 416, as applicable						
C. Maintenance Holes						
Verify all construction debris has been removed from maintenance holes in accordance with TS 411						
D. Catchbasins						
Verify all construction debris has been removed from catchbasins in accordance with TS 411 and sediment and erosion control during construction in place						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
E. Infrastructure to be Abandoned						
Verify and submit evidence (photos and inspector notes) that infrastructure has been abandoned (e.g. seal, plug or cap mainline pipes and disconnect all existing service connections) per City Standards and in accordance with TS 510						
3. STORMWATER MANAGEMENT FACILITIES						
A. Underground Storage Tanks / Superpipes						
Complete and submit Inspection and Monitoring Report, including an estimate of the quantity of any sediment removed						
Complete and submit Operation & Maintenance manual				*		
Verify infrastructure is cleaned as documented in Operation & Maintenance manual and within 12 months prior to assumption by City						
B. Manufacturer Treatment Devices (MTDs)						
Complete and submit Inspection and Monitoring Report, including Sediment Inspection Report with an estimate of the quantity of any sediment removed						

Item	Acceptance ₁			Assumption ₂		
	Design Consultant	ECS Inspector	Notes	Design Consultant	ECS Inspector	Notes
Complete and submit Operation & Maintenance manual				*		
Verify infrastructure is cleaned as documented in Operation & Maintenance manual and within 12 months prior to assumption by City						
C. Wet or Dry Ponds or other Stormwater Management Facilities						
Complete and submit Inspection and Monitoring Report, including Sediment Inspection Report with an estimate of the quantity of any sediment removed						
Complete and submit Operation & Maintenance manual				*		
Verify infrastructure is cleaned as documented in Operation & Maintenance manual and within 12 months prior to assumption by City						

* Applicable if changes to design or documentation occurred between Acceptance and Assumption.

SUBMISSION PROCESS

The external consultant is responsible for completing and submitting one digital PDF of the completed Wellness Report including attachments (Submission Documents), to the City case manager including assuring appropriate City inspector sign offs.

The City case manager is responsible for verifying the completeness of the Wellness Report and when satisfied, signing off and submitting the complete Wellness Report and attachments to: TWwellnessreport@toronto.ca.

4. SUBMISSION DOCUMENTS	Acceptance	Notes	Assumption	Notes
A. As-Built Drawings in format per City Standards			*	
B. For watermain works under the City of Toronto DWWP:				
<ul style="list-style-type: none"> Completed Record of Future Alteration Form 1 with "Accepted" stamp 				
C. For watermain works under the City of Toronto DWWP where applicant is an external party, not City of Toronto:				
<ul style="list-style-type: none"> Letter from the applicant to request ownership transfer of watermain to the City of Toronto 				
<ul style="list-style-type: none"> Copy of the "Watermain Works Acceptance Letter" 				
D. For sewage works with individual ECA where applicant is an external party, not City of Toronto:				
<ul style="list-style-type: none"> Letter from the applicant to request ownership transfer of sewage works to the City of Toronto 				

4. SUBMISSION DOCUMENTS	Acceptance	Notes	Assumption	Notes
<ul style="list-style-type: none"> Copy of the ECA 				
E. For sewage works under the City of Toronto CLI ECAs:				
<ul style="list-style-type: none"> Record of Future Alteration Forms with Parts 3 & 4 signed with "Accepted" stamp and/or <u>updated signature on Part 5</u> (if applicable) 				
F. For sewage works under the City of Toronto CLI ECAs where applicant is an external party, not City of Toronto:				
<ul style="list-style-type: none"> Letter from the applicant to request ownership transfer of sewage works to the City of Toronto 				
<ul style="list-style-type: none"> Copy of the "Sewage Works Acceptance Letter" 				
G. Water and Sewer Service Cards (Item 1A, 2A)			*	
H. Water Testing and Results (Items 1B)				
<ul style="list-style-type: none"> Approved Disinfection Proposal Plan 				

4. SUBMISSION DOCUMENTS	Acceptance	Notes	Assumption	Notes
<ul style="list-style-type: none"> Disinfection Record 				
<ul style="list-style-type: none"> Passing Watermain Water Quality Results 				
<ul style="list-style-type: none"> Passing Hydrostatic Leak Test 				
<ul style="list-style-type: none"> Tracer wire continuity reports 				
<p>I. Fire Flow Test Results (Item 1C)</p>				
<p>J. Sewer Inspection and Testing Results (Items 2B)</p>				
<ul style="list-style-type: none"> CCTV Inspection, certification letter and Report 				
<ul style="list-style-type: none"> Leakage testing, as applicable 				
<ul style="list-style-type: none"> Pipe Deflection Testing, as applicable 				

4. SUBMISSION DOCUMENTS	Acceptance	Notes	Assumption	Notes
<ul style="list-style-type: none"> Hydrostatic Leak Testing, as applicable 				
K. Inspection & Maintenance Report(s) (Items 3A, 3B, 3C)			*	
L. Operation & Maintenance Manual(s) (Items 3A, 3B, 3C)			*	
M. Other relevant documentation:				
<ul style="list-style-type: none"> Abandoned infrastructure evidence (Items 1D, 2E) 				

***Applicable if changes to design or documentation occurred between Acceptance and Assumption.**

Note: The Wellness Report captures minimum requirements. For complex infrastructure such as trunk sewers, transmission watermains, drop structures, non-linear infrastructure (e.g. pumping stations), etc., there may be additional requirements.

If you have questions about this form, the content or require any clarification on the submission requirements, please contact the City case manager using your professional/business email account.

If you have questions about or would like accessibility supports, accommodation and/or a different format, please email TWWellnessReport@toronto.ca using your professional/business email account.