



March 30, 2026

Sent via Email (No Original to Follow): Councillor_Saxe@toronto.ca

Dianne Saxe
Councillor, University-Rosedale
Toronto City Hall
100 Queen St. W., Suite C47
Toronto, ON M5H 2N2

Dear Councillor Saxe:

Re: Sponsored Travel by United Nations Office for Project Services (UNEP) for trip to the UNEP Generation Restoration Program in, San Paolo, Brazil – October 29 to November 10, 2025

Thank you for providing me with a Travel Declaration Form for the above-noted trip. I confirm that the information submitted is in compliance with section 4.2(6) of Article 4 (Gifts and Benefits) of the Code of Conduct for Members of Council, as travel was sponsored by the United Nations Office for Project Services and you attended in your official capacity as a member of City Council.

I form this view based on my review of the:

1. Travel Declaration Form, dated January 14, 2026;
2. UNOPS Travel Authorization, dated October 14, 2025;
3. Email dated September 30, 2025 from Oscar Ivanova re Brazil Logistics, flight and Daily Subsistence Allowance;
4. Email dated November 4, 2025 from Laura Diaz to Lesly Ruscica, confirming accommodation, and DSA payment card allocation; and
5. Search of the Lobbyist Registry confirming that the trip sponsor, is not a registered lobbyist nor a client of a registered lobbyist.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,

A black rectangular redaction box covering the signature of Paul Muldoon.

Paul Muldoon
Integrity Commissioner

Enclosures (4): Travel Declaration Form dated January 14, 2026
UNOPS Travel Authorization, dated October 14, 2025
Email dated September 30, 2025 from Oscar Ivanova
Email dated November 4, 2025 from Laura Diaz

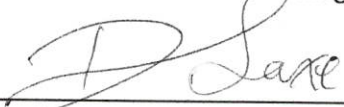
Cc: Lesley Ruscica, Manager, Council & Support Services
Mike Pacholok, Deputy City Clerk, Member Services & Program Support

This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Council Member:	Dianne Saxe	
Purpose of Trip:	Attend the UNEP Generation Restoration Program in Sao Paulo as the Mayor's delegate to Rio Operation Centre visit	
Travel Destination:	Sao Paulo, Brazil	
Travel Dates:	Oct 29 - Nov 10	
Additional Information:	UNEP provided a Daily Subsistence Allowance (DSA) and terminal expenses for Sao Paulo & Rio de Janeiro	
Travel Expenses Covered by Third Party (please complete all that apply)		
Sponsor of Travel:	Name: UNEP Type of Sponsor (check all that apply): <input type="checkbox"/> Government <input type="checkbox"/> Other organization <input checked="" type="checkbox"/> Conference Organizer	
Registration Fees:	\$ 0	
Travel:	\$ DSA card allowance of \$ 378 (USD)	
Accommodation:	\$ 0 (covered using the DSA)	
Ground Transportation:	\$ 0 (covered using DSA)	
Per Diem/Sundry Expenses:	\$ USD \$ 1568.28 (DSA card allowed) <small>includes accommodation + transport</small>	
TOTAL:	\$ USD \$ 1946.28 (from DSA & terminal expenses)	
\$3,892.56 US converts to \$5,422.20 CDN		
Expenses Paid from Council Business Travel Budget	\$ 0	
Expenses Paid from Constituency Services & Office Budget or the annual operating budget for the Office of the Mayor	\$ 0	
Expenses paid from other City of Toronto sources	\$ 0 Source: /	

Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Signed by Council Member:  Date: 14-Jan-2025

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at integrity@toronto.ca.

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

The Code of Conduct for Members of Council, Part IV, Gifts and Benefits, states that no Member shall accept a fee, advance, gift or personal benefit that is connected directly or indirectly with the performance of his or her duties of office, unless permitted by the exceptions listed. The following is listed as an exception:

- (f) food, lodging, transportation and entertainment provided by provincial, regional and local governments or political subdivisions of them, by the Federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity;

This form will serve as a disclosure statement required by the Code.

Upon receiving the Travel Declaration from the Council Member, the Integrity Commissioner shall review the form to determine whether the gift is permissible. In the event that the Integrity Commissioner makes that preliminary determination, he or she shall call upon the Member for clarification. Should the Integrity Commissioner determine that the gift was not permitted, he or she may direct the Member to reimburse the sponsor for the value.

Questions can be addressed to:

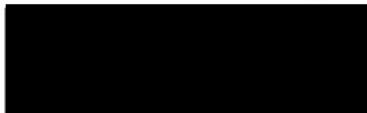
Integrity Commissioner
416-392-3826
integrity@toronto.ca

Completed and signed form should be submitted to:

The Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, Ontario M5G 2J5

Authority & Guidelines

Part IV of the Code of Conduct for Members of Council. Available at www.toronto.ca/integrity.

United Nations Office for Project Services						
TRAVEL AUTHORISATION						
Administrative/Operations Officer:					TA Number	Year
Comelia-Adelina Moraru					0	2025
Traveller Information						
Name: Dianne Saxe	Title & Employer				City, Country	
	Councillor				Canadian	
	Toronto					
	Birth Date			Traveller to be contacted at:		
Day	Month	Year	Email:		Dianne.Saxe@toronto.ca	
27	Nov	1952	Phone:		16472988198	
Purpose of Travel/Special Instructions:						
Attend the Workshop of the Generation Restoration Project in Brazil						
Itinerary, Mode(s) and Standards of Travel. NB. Connecting points or rest stopovers should not be included.						
a) Official itinerary:		Departure date:		30-Oct-25	Return date:	
Official Routing:		YYZ - GRU - GIG - GRU - YYZ				
b) Preferred Itinerary by Traveller		Departure date:		29-Oct-25	Return date:	
Preferred Routing:		YYZ - GRU - GIG - GRU - YYZ				
Required funds:		US\$	Account to be charged		GL	
Cost of transportation		0.00	71605		Project ID	23404-001
Daily Subsistence Allowance (DSA)		1,568.28	71615		Work Package	23404-001-94
Terminal Expenses		378.00	71635		Donor ID	1192
Each way -NY: \$104; Others \$63; Official transport provided \$14					Nature of Cost	23404-001-94-012
Estimated TOTAL		1,946.28			Activity	23404-001-94-02
Travel Advance:						
#	City	Rate	%	No Days/ Nights	Total	GLA
1	Sao Paulo	245.00	88%	1	215.60	23404-001-94-012
2	Sao Paulo	245.00	100%	2	490.00	23404-001-94-012
3	Rio de Janeiro	237.00	88%	3	625.68	23404-001-94-012
4	Rio de Janeiro	237.00	100%	1	237.00	23404-001-94-012
5	0	-	0%	-	-	
Total					1,568.28	
TOTAL DSA+TE					1,946.28	
Ticket information/Approved itinerary - if applicable, attach written approval to upgrade to a higher standard of travel:						
Traveller's Signature:						I, the undersigned, agree to assume all risks and liabilities connected to the travel. I recognize that neither UNOPS, nor its officials, agents or employees, shall be held responsible for any loss, damage, injury or death that I may sustain as a result of, or during this, travel
Head of Project						
Name:		Henry Neufeldt		Signature:		Approved as per email
Title:		Head of Project		Date:		14-Oct-25
Authorising Officer						
Name:		Argita Bytyqi		Signature:		Approved as per email
Title:		Portfolio Manager, UN Partners, ECR Geneva		Date:		14-Oct-25

From: [Oscar Ivanova](#)
Cc: [Yulia Rubleva](#); [Julia Rocha Romero](#); [Tatiane Vieira](#)
Subject: [External Sender] Re: Brazil Logistical Information
Date: October 7, 2025 7:35:18 AM
Attachments: [Outlook-signature .png](#)
[Outlook-signature .png](#)
[Outlook-signature .png](#)
[Outlook-signature .png](#)
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Importance: High

Dear Colleagues,

I hope this email finds you well.

We have received additional information regarding hotel bookings in Rio.

Our colleagues from the World Bank have negotiated special rates at the following hotels: Gran Mercure Copacabana (approximately 7.7 km from the Museum of Modern Art, the C40 venue) and Novotel Botafogo. Room rates range between USD 160 and 190 per night.

Please let me know if you would like to be included in the group booking or if you prefer to make your own arrangements elsewhere.

Kindly confirm your preference by Friday, 10 October, if possible.

For São Paulo, remember to book your hotel room in one of the hotels recommended by the City, or another of your choice. Please note that you are responsible for your own booking.

Finally, if you have not yet registered for the C40 Summit, please let us know and we will help facilitate the process.

Thank you in advance.

Best,

Oscar Ivanova

Consultant, Generation Restoration
Cities Unit, Climate Change Division

United Nations Environment Programme

Nairobi, Kenya | unep.org

oscar.ivanova@un.org



**environment
programme**

From: Oscar Ivanova

Sent: Tuesday, September 30, 2025 5:05 PM

Cc: Yulia Rubleva ; Julia Rocha Romero ; Tatiane Vieira

Subject: Brazil Logistical Information

Dear Colleagues,

We hope this email finds you all well.

We wanted to share a few additional logistical details regarding your upcoming travel to Sao Paulo and Rio in Brazil.

Flights:

As agreed, we will issue your flight tickets. You should receive, in the coming weeks, a proposed flight itinerary from the travel agency CWT. You will have one day to confirm the itinerary or to ask for a modification. If you do not answer their email, they will automatically confirm the itinerary and issue the tickets as it is.

Please note that no personal deviations will be allowed for this specific travel. Once you confirm your itinerary, CWT will issue your tickets, and you will receive them directly after that.

Daily Subsistence Allowance (DSA):

As discussed, you will each receive a DSA of 233 USD while in São Paulo and 239 USD while in Rio.

You will be provided with DSA cash cards for this travel. Here is some important information regarding the cash cards:

- **Keep all your boarding passes** and share them with us upon your arrival in São Paulo. These are required to activate your **DSA cash cards** and process payments. Please note that you will also have to do the same for your return flights and send us copies after the end of the workshop.
- **If you incurred visa expenses, please provide us with the receipt, and we will arrange reimbursement.**
- Upon arrival in São Paulo, Sharon will distribute the **cash cards** loaded with sufficient funds to cover accommodation, transport, and other expenses. These cards will be provided on Thursday, October 30th, and activated in the following days, which means that you may need to pre-fund a few expenses.
- You are **not** required to submit invoices for these funds, which may be used both in Brazil and internationally.
- If you already received one of these DSA cards from past travels organized by us, there's no need to bring it as these have expired. You will be provided with a new one.

Venue & Accommodation:

Please remember that you are responsible for booking your own accommodations while in Brazil.

While in São Paulo, we recommend that you stay near the venue. The event in São Paulo on October 31 will be held at Hub Green, located at R. Sumidouro, 580 – Pinheiros, São Paulo – SP, 05428-010. In terms of hotel recommendations, the city team has recommended the following nearby hotels:

1. Hilton Garden Inn São Paulo Rebouças
2. Ibis Styles SP Faria Lima
3. WZ Hotel Jardins
4. Quality Faria Lima

For Rio, we will share more information shortly, and there is a possibility that we can arrange a group booking.

In the meantime, please let us know if you have already made any individual bookings.

Further information on the different events, including the agenda and speaking roles, will be provided in the coming weeks.

We remain at your disposal for any questions, so please do not hesitate to reach out.

Best,

Oscar Ivanova

Consultant, Generation Restoration
Cities Unit, Climate Change Division

United Nations Environment Programme

Nairobi, Kenya | unep.org
oscar.ivanova@un.org



From: [Laura Diaz](#)
To: [Lesley Ruscica](#)
Subject: FW: C40 World Mayors Summit 2025 - Travel Info
Date: October 14, 2025 5:49:01 PM
Attachments: [image001.png](#)

Hi Lesley,

Sharing the email below ahead of Councillor Saxe's travel to Sao Paulo/Rio at the end of the month. It confirms that C40 is paying for her round trip business class ticket as she is the Mayor's designate (have informed her that she will need to declare this to the IC).

You will also see below the link to their guidance document which lists everything that is being covered by C40. The document is not very user friendly, as you're unable to download or print a copy, unfortunately. I will try to get them to send us a PDF copy.

The Councillor will be submitting the required forms, but you will notice that both airfare and accommodation will be \$0.

Happy to chat,

Laura Diaz

Senior Project Manager, International Relations & Official Visits
City Clerk's Office, Strategic Protocol and External Relations

[City of Toronto](#)

T: 416-394-8203

C: 647-291-4251



From: Kate Johnson
Sent: October 3, 2025 1:43 PM
To: Laura Diaz
Cc: Gabriel Lewenstein ; c40summit@c40.org; Alice Xu
Subject: [External Sender] Re: Re: C40 World Mayors Summit 2025

Hi Laura,

Yes, that is correct. As the Councillor is attending as the representative of the Mayor, she will be offered Business Class if the one-way flight is over 10 hours including connections/layovers, pending availability. Please see page 4 of the travel [guidance](#).

BCD Travel will provide options based on the current availability once the registration is complete.

Kate

On Fri, 3 Oct 2025 at 13:34, Laura Diaz <Laura.Diaz@toronto.ca> wrote:

Hi Gabriel,

Thanks for sending this over.

To confirm, if we're understanding this correctly, given that she has been accepted as the representative, the Councillor will be eligible for the business class flight, correct? The total travel time is over 10 hours.

Thank you,
Laura Diaz

Senior Project Manager, International Relations & Official Visits
City Clerk's Office, Strategic Protocol and External Relations
[City of Toronto](#)
T: 416-394-8203
C: 647-291-4251



From: Gabriel Lewenstein <glewenstein@c40.org>

Sent: October 3, 2025 10:52 AM

To: c40summit@c40.org

Cc: Dianne Saxe <Dianne.Saxe@toronto.ca>; kjohnson@c40.org; Cecilia Fernandez <Cecilia.Fernandez@toronto.ca>; Karla Webber-Gallagher <Karla.Webber-Gallagher@toronto.ca>; Michal Hay <Michal.Hay@toronto.ca>; Alice Xu <Alice.Xu@toronto.ca>; Laura Diaz <Laura.Diaz@toronto.ca>

Subject: [External Sender] Re: C40 World Mayors Summit 2025

Good morning all,

Adding in Alice and Laura to support with Councillor Saxe's registration.

Thank you,

Gabriel

On Thu, 2 Oct 2025 at 12:38, C40 Summit 2025 <c40summit@c40.org> wrote:

C40 World Mayors Summit

3 - 5 November 2025

Rio de Janeiro

[Click here to view this email in your browser](#)

Dear Dianne Saxe,

On behalf of the COP30 Local Leaders Forum, co-hosted by the COP30 Presidency and Bloomberg Philanthropies, we are delighted to invite you to the **C40 World Mayors Summit 2025**, taking place **3 - 5 November** in Rio de Janeiro, Brazil.

Held every three years, this year's Summit brings together mayors, climate leaders, businesses, youth, academics and global voices to mark 20 years of decisive city leadership in tackling the climate crisis

Taking place just days before COP30, the Summit serves as a timely moment to elevate the critical role of cities, states, and regions and to help influence the negotiations ahead, ensuring local leadership is front and centre.

Your presence will highlight your leadership on the global stage and strengthen the

collective voice of local governments in driving climate progress.

To attend the Summit, support will be offered including air travel, accommodation, airport transfers and with required visas - full details are outlined in the [travel guidance](#). You will have the opportunity to submit your preferences for each of these support services when you register. Public officials, including any employee of a government entity, should consult applicable rules and regulations to ensure that their attendance (including the acceptance of related costs) complies with such rules and regulations, and inform C40 Cities Climate Leadership group of any required disclosures related to such attendance and acceptance of related costs.

To ensure you can fully participate, we kindly encourage you to arrive in Rio by the 2nd November, and plan your departure for the evening of the 5th November at the earliest. Below please find a high-level agenda.

November 2: Arrivals

November 3-4: C40 World Mayors Summit

November 5: Local Climate Action Summit

Please register your attendance by **October 3rd** at the latest, after which we will not be able to guarantee hotel availability or other travel support.

[REGISTER NOW](#)

We thank you for your ongoing partnership with C40 Cities and hope you are able to join us in Rio de Janeiro!

Yours sincerely,



Mayor Sadiq Khan
C40 Co-Chair and
Mayor of London



Mayor Eduardo Paes
Mayor of Rio de Janeiro



Mayor Yvonne Aki-Sawyerr OBE
C40 Co-Chair and
Mayor of Freetown

Mark Watts
Executive Director,
C40 Cities

If you are unable to attend the Summit, please [click here](#).

Add to Calendar: [Google Calendar](#) | [Outlook](#) | [iCal](#) | [Apple](#)



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If you do not want to receive any further communications related to this event or any future events organised by C40 Cities, please [Opt-Out](#).

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[C40.org](#)
[@c40cities](#)

Gabriel Lewenstein (He/Him) Senior Manager - North American Communications & Public Affairs (based in NYC) Regions and Mayoral Engagement Team

glewenstein@c40.org

+1 607 227 9966

Find practical advice for cities about tried-and-tested climate solutions on the [C40 Knowledge Hub](#).

At C40 we work flexibly and across multiple time zones. It suits me to email you at this time (I am based in NYC), but I don't expect a reply outside your working hours.

When you interact with C40, you are interacting with C40 Cities Climate Leadership Group Inc. or one of our affiliate organisations who help us fulfill our charitable mission.

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