
Facility Management Screen

Updated on March 2018

[Home](#) > [Facility Management - Edit \(General\)](#)

Business Purpose:

The **Facility Management – Edit (General)** page displays all the attributes or general information of a Facility. This includes the **Facility ID**, **Facility Name**, **Description**, is the program a **Health Information Custodian**, **Primary Contact Name**, **Primary Contact Email**, **Primary Contact Phone**, **Shelter** that the Facility belongs to, **Sector** and is the facility **Active** fields.

How to:

1. From the **Facility Management** screen, click the Edit action to the left of the Facility you want to edit will take you to the **Facility Management – Edit** page.



Navigator

129 Peter St(11314)
General
Room/Bed

Facility Management - Edit

Facility Details

Facility ID

11314

Name*

129 Peter St

Description*

1234hhh

Health Information Custodian*

Primary Contact Name

Samant



Primary Contact Email*

silnjwrbgj@test.com


Primary Contact Phone

7965210836



Shelter*

Streets To Homes  

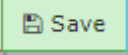
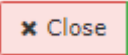
Sector*

Co-ed 

Building*

Streets to Homes Assessment and Referral Centre (S  

Active*

2. Enter or update all the General Information fields.
3. Click the  action button to save all the updates.
4. Click on the  action button to go back to the **Facility Management** screen.

Important Notes: