



**Addendum #2: Invitation to Prequalify Community Housing Providers for Future Affordable and Supportive Housing Operation and Development Opportunities**

**Date of Issue: June 29, 2026**

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**Clarifications:**

- 1. Can a newly incorporated non-profit apply to be prequalified if it has qualified board members, relevant professional experience, governance policies and formal partnerships?**
  - a. In their Submissions, Applicants must identify and describe their organization's relevant qualifications in Operation of Affordable Housing, and may also describe relevant organizational qualifications in Development and/or Operation of Supportive Housing if they are applying for Prequalification in either of the optional Categories, as outlined in sections 2.2 to 2.7 of the Invitation to Prequalify (Invitation).
  - b. This may include a description of the Applicant's work with Supporting Organizations to deliver specific housing projects, as described in sections 2.3, 2.6 and 2.7 of the Invitation.
  - c. In evaluating Submissions, the City will not consider the experience of staff or board members with other organizations not directly or indirectly controlled by the Applicant.
  
- 2. If a new organization does not yet have direct housing operation experience, can it apply in partnership with an established housing provider that would act as the lead applicant?**
  - a. Applicants for Prequalification must be a single legal entity as outlined in section 2.2.4 of the Invitation.
  - b. An organization can only make one Submission to be pre-qualified in response to the Invitation; however an organization can be a Supporting Organization in one or more other organization's Submission.
  
- 3. Can a new organization be named as a community partner, service delivery partner or supportive housing partner within another provider's submission?**
  - a. As described in sections 2.3, 2.6 and 2.7 of the Invitation, Applicants who work with Supporting Organizations to deliver specific housing projects must include details about their current and past partnerships in their Submissions. If an Applicant has established a partnership with a Supporting Organization that is a new organization to deliver a specific housing project, this can be included in the Submission.

- b. In evaluating Submissions, the City will only use information about partnerships with Supporting Organizations to evaluate the qualifications of the Applicant.

**4. Which prequalification category would be most appropriate for an organization with experience in street outreach, housing navigation, case management, crisis intervention and wraparound client support?**

- a. All Applicants seeking to be Prequalified through this Invitation must achieve a minimum score of 70% in Category 1: Operation of Affordable Housing, and may also apply for Prequalification in the optional Categories, as described in section 1.1.3 and section 3.6 of the Invitation.
- b. Housing navigation, case management, crisis intervention and wraparound client support are consistent with some of the requirements for Category 2: Operation of Supportive Housing as described in section 2.7 and Appendix 4 of the Invitation.

**5. Do organizations that work with operating partners for specific projects need to include a specific housing operating partner, or a list of current and potential future housing operating partners?**

- a. As described in sections 2.3, 2.6 and 2.7 of the Invitation, Applicants who work with Supporting Organizations to deliver specific housing projects must include details about their current and past partnerships in their Submissions.
- b. Applicants are not required to identify the specific Supporting Organization(s) with whom they intend to apply to future Second Stage RFPs in their Submissions for Prequalification.
- c. As outlined in Schedule B – Section 18 of the Framework Agreement released with this Invitation, Prequalified Housing Providers may identify a Supporting Organization in their Proposal for a Housing Project in response to a Second Stage Request for Proposals, and provide confirmation of an existing agreement or intent to enter into an agreement.

**6. Which housing projects will the Prequalified List be used for?**

- a. The Prequalified List will be used to select non-profit Community Housing Providers for future housing projects on City-owned land and/or future housing projects being developed in partnership with the City, as described in section 1.1.2 of the Invitation.
- b. The City at its discretion may choose not to use the Prequalified Housing Providers List for Housing Projects within the four-year term, as described in Section 1.1.11 of the Invitation. These exceptions will be determined on a case-by-case basis.
- c. For greater certainty, Prequalification is not an eligibility requirement for City programs that provide funding or incentives to develop, acquire, repair or renovate affordable and supportive housing on privately-owned land.