

Foundation Drainage Summary Form

Business Information Statement

As stated in the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form with all supporting documents is considered business identity information. Business identity information could be publicly available and/or disclosed upon request, unless an exception applies.

Please do not provide any personal information about yourself or other individuals (such as: personal address, personal telephone number, personal email, etc.) in any of your responses below.

This form must be submitted with all required attachments. The completed form and its accompanying attachments collectively constitute the Foundation Drainage Technical Brief, prepared in accordance with the Foundation Drainage Policy and Guidelines.

Section 1 – General Business Information

Applicant Full Name (First, Last / Single)		
Street Number	Development Street Name	Suite/Unit Number
City/Town	Province	Postal Code
Development Application Number:		

Section 2 – General Site Information

Available Sewer Servicing: ☐ Storm Sewers ☐ Combined Sewers ☐ Sanitary Sewers
Long-term Foundation Drainage is Proposed to: ☐ Storm Sewers ☐ Combined Sewers ☐ Sanitary Sewers ☐ NA
Site Condition: ☐ Non-Brownfield with no Record of Site Condition (RSC) ☐ Brownfield with RSC + Risk Management ☐ Other (Describe in attachment)
Supporting documents attached or included in the Servicing Report:
☐ Site Condition Supporting Documentation (e.g., Brownfield/Record of Site Condition (RSC) Status, Soil Quality)

Section 3 – Proposed Foundation Drainage Management (select all applicable, and complete additional Sections A-D as indicated)

☐ On-site Management of Groundwater , which may include constructing Foundation above Maximum Anticipated Groundwater Level (GWL), and Emergency Foundation Drainage Infrastructure (fill out Section A, and B if applicable)
☐ Complying with Policy Statement 4.3: Long-term Discharge of Foundation Drainage (containing only Infiltrated Stormwater) to Storm or Combined Sewers (fill out Section B)
☐ Complying with Policy Statement 4.4: Long-term Discharge of Foundation Drainage containing Groundwater to Dedicated Storm Sewer (fill out Section C)
☐ Request for Exemption of Policy to apply for Long-Term Discharge Agreement (in accordance with Policy Section 5.0) (fill out Section D)

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A – On-site Management and Emergency Foundation Drainage Infrastructure

☐ Foundation will be constructed above Maximum Anticipated GWL (<i>also complete Section B</i>)	
☐ Other On-Site Management (describe in attachment)	
Is Emergency Foundation Drainage Infrastructure Proposed for Future Emergency Repairs?:	☐ Yes ☐ No
If Emergency Foundation Drainage Infrastructure is proposed, are the required servicing drawings and notes on Servicing Plan attached or included in the Servicing Report, in accordance with the Foundation Drainage Guidelines?	☐ Yes ☐ No

B – Groundwater Monitoring Information

Groundwater Monitoring Approach: ☐ 1. Flexible Year-Round ☐ 2. Peak Season ☐ 3. Alternate (Attach Justification)	
Monitoring Length [weeks]:	
Monitoring Months: ☐ Jan ☐ Feb ☐ Mar ☐ Apr ☐ May ☐ Jun ☐ Jul ☐ Aug ☐ Sept ☐ Oct ☐ Nov ☐ Dec	
# of Measurements:	
Observed Peak Static GWL [masl]:	
Maximum Anticipated GWL [masl]:	
Lowest Elevation of Proposed Structure [masl]:	
Compliance with Policy Statement 4.3 only: Foundation Drainage Expected to Contain Only Infiltrated Stormwater (Lowest elevation of proposed structure > Maximum Anticipated GWL)?	☐ Yes ☐ No
Supporting documents attached or included in the Servicing Report (check all that apply):	
☐ GWL Monitoring Well Plan, including Monitoring Methodology and Justification (where alternate is proposed)	
☐ GWL Monitoring and Peak Flow Estimation Results, Analysis & Interpretation	
☐ Building Elevation Plan	

C – Complying with Policy Statement 4.4 (Long-term Discharge of Foundation Drainage containing Groundwater to Dedicated Storm Sewer)

Discharged Foundation Drainage complies with Sewers By-Law (Toronto Municipal Code – Chapter 681) Table 2 without the need for pre-treatment, except for Total Suspended Solids (TSS):	☐ Yes ☐ No
Can the site be serviced by an acceptable connection to a Dedicated Storm Sewer as defined by the Policy and as indicated in the Foundation Drainage Policy – Dedicated Storm Sewer Maps?:	☐ Yes ☐ No
Complying with dry-weather quantity limits:	☐ Yes ☐ No

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Site Area [ha]:	
☐ 3L/s/ha for sites > 0.7 ha OR ☐ 2 L/s for sites ≤ 0.7 ha Permitted maximum dry-weather flow [L/s]:	
Actual Total maximum dry-weather flow (pump rate) [L/s]:	
Total discharge from site (i.e., Foundation Drainage and Stormwater) complies with Wet Weather Flow Management Guidelines (WWFMG): ☐ Yes ☐ No	
Supporting documents attached or included in the Servicing Report OR Stormwater Management Report (as applicable):	
☐ Laboratory sample results, Certificate of Analysis and Chain of Custody Record (COCR)	
☐ A copy of the pump schedule, signed by a Qualified Professional, indicating the capacity of the selected pump	
☐ Stormwater Management Strategy complying with the Wet Weather Flow Management Guidelines (WWFMG) inclusive of Foundation Drainage and complying with dry-weather discharge requirements	

D – Request for Exemption of Policy to apply for Long-Term Discharge Agreement (in accordance with Policy Section 5.0)

Is an Exemption from the Policy requested?		☐ Yes ☐ No
Supporting documents attached or included in the Foundation Drainage Technical Brief:		
☐ Signed letter from applicant describing rationale that may warrant an exemption (e.g., application submission timeline and milestones or technical infeasibility)		
☐ Signed letter from a Qualified Professional describing physical and design constraints to substantiate that a technical solution is not feasible		

Section 4 – Qualified Professional Sign-off

Full Name (First, Last / Single)
Professional Designation
Business Signature
Date (yyyy-mm-dd)