

This form to be completed and submitted to Toronto Building with Building Permit application

This is NOT a permit application form

Please type or print clearly in ink

Application Date			District	Application No.
Day	Month	Year		

Type of Building Application: Committee of Adjustment Demolition FASTRACK Xpress Complete Not Complete

Project Location and Description

Is this property subject to the Ravine Protection By-law? Yes No

Street No.	Street Name	Unit No.
Work Description (please print clearly)		Value of Construction Less than \$75,000 <input type="checkbox"/> \$75,000 - \$500,000 <input type="checkbox"/> Greater than \$500,000 <input type="checkbox"/>

Owner Information

Owner (If Person - Last Name)		First Name	
Owner (If Company/Partnership)		Company Officer	Position
Street No. and Name			Apt./Unit No.
City	Province	Postal Code	Area Code and Telephone No.

Please answer the following questions (MUST be completed in full):

<p>Note: <i>Construction activity</i> as used in the following questions includes but is not limited to demolition work, excavation and boring, placement of fill or surface treatment, storage of construction materials or equipment, storage of soil, construction waste or debris, and movement of vehicles and equipment.</p>	<p>Private Trees <i>That are 30cm or larger in diameter measured at 1.4m above the ground and are not Ravine** Trees</i></p>	<p>City Owned Trees <i>Trees of all sizes</i></p>	<p>Ravine** Trees <i>Trees of all sizes</i> ** Ravines as defined on maps found in the City of Toronto Municipal Code Chapter 658</p>	
	1. Will the proposed <i>construction activity</i> occur within the "Tree Protection Zone" of a protected tree, including trees on adjacent properties within 6m of the subject site? (See chart below)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	2. Will the proposed <i>construction activity</i> require the removal of a protected tree?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	3. Will any proposed <i>construction activity</i> result in placement of fill or changes to grade within the tree protection zone or ravine?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If you have answered "Yes" to any of the above questions.....	An application to injure or destroy Private Trees <u>must</u> be submitted to Urban Forestry. See "A" on reverse	An application <u>must</u> be filed with Urban Forestry and fees may be required. See "B" on reverse	A ravine permit application <u>must</u> be submitted to Urban Forestry. See "C" on reverse
4. Have you submitted a complete application for Private or Ravine Trees and/or Site Plans for City Owned Trees, to Urban Forestry?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

<p>Tree Protection Zones Please refer to this chart when answering the above questions. This chart shows <u>minimum</u> required distances for determining a tree protection zone (eg. for a 40 cm diameter tree, all construction activity must be kept at least 2.4m away from the tree). Tree protection distances are to be measured from the outside edge of the tree base. Tree protection barriers must be installed in accordance with the City of Toronto's Tree Protection Policy and Specifications for Construction Near Trees, found at: www.toronto.ca/trees.</p> <p>Note: Urban Forestry Services may require a larger Tree Protection Zone for some trees, depending on site conditions.</p>	Trunk Diameter (DBH)*	Minimum Protection Distances Required
	< 10 cm	1.8 m
	11-40 cm	2.4 m
	41-50 cm	3.0 m
	51-60 cm	3.6 m
	61-70 cm	4.2 m
	71-80 cm	4.8 m
	81-90 cm	5.4 m
91-100 cm	6.0 m	
* diameter measured at 1.4 m above the ground. To measure a tree's DBH, measure the circumference of the trunk at 1.4m above ground level and divide the number by π (3.1416).		

Applicant's Declaration

I,	Last Name	First Name	Area Code and Telephone No.
	Company Name (if applicable)		
of	Street No. and Name	Apt./Unit No.	Area Code and Fax No.
	City	Province	Postal Code
	Area Code and Mobile / Pager No.		
E-mail address			

do hereby declare the following:

- That I am the owner as stated above
 the owner's authorized agent
 an officer/employee of, which is an authorized agent of the owner.
- That statements contained in this declaration are true and made with full knowledge of all relevant matters and of the circumstances connected with this declaration.
- That I have read and understand the Tree Protection information stated on both sides of this form.
- That the information included in this application and in the documents filed with this application is correct.

I hereby certify conscientiously believing the above is correct, and I understand that the City may require additional information

Applicant's Signature _____ Date _____ Building Division Witness _____ Print Initials _____

Important Information

Please read all information below for the specific type(s) of trees on or within 6m of the subject site that may be affected by the proposed *construction activity*.

By-laws, associated maps, application forms and guidelines can be obtained from the City of Toronto Urban Forestry website: www.toronto.ca/trees

A. Private Trees

Please note that effective September 30, 2004, a new Private Tree By-law (City of Toronto Municipal Code Chapter 813, Trees, Article III) was passed and now applies to the entire City of Toronto. Trees on private property having a diameter of 30cm or greater measured at 1.4m above grade, are protected under the Private Tree By-law. It is unlawful to injure or destroy such trees without first obtaining a permit from Urban Forestry to do so. A person convicted of an offence under the By-law is subject to a fine not exceeding \$10,000 or \$1,000 per tree, whichever is greater, for a first offence and \$20,000 or \$2,500 per tree, whichever is greater, on any subsequent offence. A corporation convicted of an offence under the By-law is subject to a fine not exceeding \$50,000 or \$5,000 per tree, whichever is greater, for a first offence and \$100,000 or \$10,000 per tree, whichever is greater, on any subsequent offence. Making a false declaration may result in Urban Forestry issuing an order to stop any activity causing injury or destruction of trees.

Trees to be retained having a diameter of 30cm or greater measured at 1.4m above grade on subject or adjacent properties (within 6m of the subject site) must be protected with 2.4m high plywood clad hoarding at or beyond the "Tree Protection Zone," in accordance with the City of Toronto's "Tree Protection Policy and Specifications for Construction Near Trees." Where adequate protection cannot be maintained, a permit to injure the subject tree is required.

Please Note: It is the responsibility of the applicant to ensure that applications to remove or injure trees situated on private property are submitted to Urban Forestry. Completed application forms must be accompanied by an arborist report and/or tree protection plan, application fee, landscape/replanting plans and relevant site plans.

Inquiries and submissions should be directed to:
Urban Forestry, Private Trees Section, 18 Dyas Road, 1st Floor, Toronto, Ontario M3B 1V5.

Telephone: (416) 392-0972
Fax: (416) 392-0963

B. City Owned Trees

Trees situated on City owned property, including City road allowance and City owned parkland, are protected under the provisions of City of Toronto By-laws. The two by-laws which protect City owned trees are the 'City Street Tree By-law' (City of Toronto Municipal Code, Chapter 813, Article II) and the 'Toronto Parks By-law'.

Trees of all sizes are protected under the provisions of the above noted by-laws. Tree protection barriers for trees situated on the City road allowance where visibility must be maintained must be 1.4m high and consist of orange plastic web snow fencing on a wood frame in accordance with the City of Toronto's "Tree Protection Policy and Specifications for Construction Near Trees." In some cases, a financial security deposit may be required to secure the protection of existing tree(s).

Written permission is required to allow the removal of a City owned tree and City Council approval may be required. If a tree is approved for removal, such approval will be conditional on the applicant paying for all costs including the appraised value of the tree, removal and replacement costs. In all such cases, applicants are also required to plant a replacement tree on public or adjacent private property.

A person convicted of an offence under the City Street Tree By-law and/or the Toronto Parks By-law is liable to a fine in such amount provided for by the Provincial Offences Act.

For information on City Owned Trees call: (416) 338-TREE (8733)

C. Ravine Trees

Toronto's Ravine Protection By-law, Chapter 658 of the City of Toronto Municipal Code regulates the injury and destruction of all trees, dumping of refuse and changes to grade within protected areas defined in Schedule A of the By-law. The protection areas are defined on maps found on the City's website www.toronto.ca/trees. For those areas not regulated by the TRCA, applications must be filed with the City of Toronto, for placement of fill and changes to grade.

A person convicted of an offence respecting the regulations restricting injury or destruction of trees, placement of fill and changes to grade within protected ravines are subject to a fine of \$10,000 to \$20,000 and may be ordered by the court to restore the area to the satisfaction of the City under the authority of the Municipal Act.

Please Note: It is the responsibility of the applicant to ensure that applications are filed with Urban Forestry Ravine Protection staff for permits to remove or injure trees or to place fill or change grade within ravines. Failure to submit an application may result in a request to delay a Committee of Adjustment hearing. Urban Forestry requires notice at least 14 days prior to the hearing date, giving time for staff to review applications and prepare written comments.

Inquiries and submissions should be directed to: Urban Forestry, Ravine Trees Section, 18 Dyas Road, 1st Floor, Toronto, Ontario M3B 1V5.

Telephone: (416) 392-1888
Fax: (416) 392-1915

Please Note: The Conservation Authority Act provides authority for the Toronto and Region Conservation Authority (TRCA) to restrict developments within areas regulated under Ontario Regulation 166/06. If your property is within an area regulated by the TRCA you must file an application to Development Services Section, TRCA, 5 Shoreham Drive, Downsview, Ontario M3N 1S4 (416) 661-6600.