

# Toronto and East York District Part-time Recreation Jobs Summer

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## MARCH BREAK

### **March Break Camp Leader**

#### **Major Responsibilities**

- Plan, organize and lead a recreation program for a group of children aged 6-12 years
- Ensure that the necessary equipment and supplies are available and maintained in a safe condition

#### **Qualifications**

- Knowledge of craft, sports, games and/or drama preferred
- Experience working with children

#### **Period of Employment**

- March Break

#### **Wage**

\$9.50 – \$10.30 per hour

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# AQUATICS

## Outdoor Pool Manager/Head Instructor

### Major Responsibilities

- Responsible for the entire operation of an outdoor pool facility
- Open, close and maintain pool and facility
- Supervise, train, schedule and evaluate all staff
- Co-ordinate programs and special events
- Respond to public inquiries
- Complete all related administrative duties
- Participate in mandatory training

### Qualifications

- Current (NLS) National Lifeguard Service award
- Current Toronto/Lifesaving Society Instructor award and/or equivalent
- Current Standard First Aid and CPR-C award
- Preference given to candidates who possess advanced leadership certifications (AST, Bronze Cross Examiners, Advanced Instructors, AMT, NLS Instructors, First Aid and CPR Instructor)
- Candidates must have a thorough knowledge of the public health regulations governing Class A pools
- Demonstrated pool management skills, strong leadership, organizational, interpersonal and public relation skills

### Period of Employment

- June to September
- Days, evenings, weekend and shift work hours required

### Wage

- \$14.85 – \$17.23 per hour

## Head Guard

### Major Responsibilities

- Responsible to maintain pool and facility cleanliness, complete opening and closing procedures
- Assist the Manager with: supervision of staff, training, lifeguard rotations, filtration and chemistry, co-ordination of special events
- Perform major responsibilities as a Lifeguard
- Participate in mandatory training

### Qualifications

- Current (NLS) National Lifeguard Service award
- Current Toronto/Lifesaving Society Instructor award and/or equivalent
- Current Standard First Aid and CPR-C award
- An understanding of pool operation and maintenance
- Strong leadership and public relations skills

### Period of Employment

- June to September
- Days, evenings, weekend and shift work hours required

### Wage

- \$14.42

## Instructor/Lifeguard

### Major Responsibilities

- Organize and conduct safe and enjoyable learn to swim and lifesaving programs
- Assist with programs and facility events
- Enforce safety rules
- Provide rescue response
- Participate in mandatory training

### Qualifications

- Current Toronto/Lifesaving Society Instructor award and/or equivalent
- Current (NLS) National Lifeguard Service or current Bronze Cross award
- Current Standard First Aid and CPR-C award

### Period of Employment

- June to September
- Days, evenings, weekend and shift work hours required

### Wage

- \$13.34 – 14.39 per hour

## Lifeguard

### Major Responsibilities

- Supervise swimming programs in a Lifeguarding capacity
- Assist with programs and facility events
- Enforce safety rules
- Provide rescue response
- Participate in mandatory training

### Qualifications

- Current (NSL) National Lifeguard Service award
- Current Standard First Aid and CPR-C award

### Period of Employment

- June to September
- Days, evenings, weekend and shift work hours required

### Wage

- \$13.34 per hour

### Please Note:

We encourage all candidates applying for aquatic positions, indicated above, to hold both instructing and lifeguarding awards.

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## AQUATICS (CONT'D)

### Wading Pool Attendant

#### Major Responsibilities

- Supervise, swimming programs relating in a Lifeguarding capacity for wading pools
- Perform daily, safety inspection of on-site equipment
- Enforce safety rules
- Provide rescue response
- Participate in mandatory training
- Promote activities on site and in community

#### Qualifications

- LSS Wading Pool Attendant certifications training and/or Bronze Cross (or current NLS preferred)
- Ability to work with children
- Good interpersonal skills
- Current Standard First Aid
- Current CPR(C )

#### Period of Employment

- June - September
- Days, evenings, weekends and shift work

#### Wage

- \$9.50 per hour

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# CAMPS

## Camp Co-ordinator

### General Day Camp, Preschool Camp & Specialty Camp Co-ordinators

#### Major Responsibilities

- Direct the development, planning, organization and implementation of the camp program
- Provide leadership and guidance to staff
- Supervise of on site staff
- Complete related administrative tasks

#### Qualifications

- Knowledge, experience and background of camp program i.e. crafts, sports, games special events and specific related skills if applying for a specialty camp
- Ability to design, organize and implement a comprehensive program
- Good leadership skills
- Good communication, promotion and public relations skills
- Ability to supervise others effectively
- Emergency First Aid & CPR(C)
- Wading Pool Attendant Certificate considered an asset

#### Period of Employment

- Mid-May – end of August

#### Wage

- \$13.24 – \$16.13 per hour

## Counsellor

### Major Responsibilities

- Assist with the development, planning and organization of the camp program
- Implement daily program schedule
- Supervise activities for children/youth

### Qualifications

- Related camp or recreation experience
- Good program skills in crafts, sports and games
- Ability to implement programs of good quality
- Able to work co-operatively with other staff
- Experience working with children
- Good leadership skills
- Emergency First Aid & CPR(C)
- Wading Pool Attendant Certificate considered an asset

### Period of Employment

- End of June – end of August

### Wage

- \$10.30 – \$12.07 per hour

## SPECIALTY CAMPS

### Specialty Camp Counsellor/Instructor

(South District operates specialty camps in the various Sports such as: gymnastics, baseball, basketball, soccer, ball hockey and various Arts such as : dance, drama, visual arts)

#### Major Responsibilities

- Assist with the development, planning and organization of the camp program
- Implement daily program schedule
- Supervise activities for children/youth

#### Qualifications

- Experience teaching children in specialty areas such as baseball, basketball, gymnastics, dance, etc.
- NCCP Level 1 preferred
- Emergency First Aid & CPR(C)
- Related camp or recreation experience

#### Period of Employment

- End of June – end of August

#### Wage

- \$10.30 – \$12.07 per hour

### Preschool Camp Counsellor

#### Major Responsibilities

- Supervise activities for a group of pre-school age campers
- Assist with the development, planning and organization of the camp program
- Provide a safe, stimulating, fun pre-school camp environment
- Implement daily program schedule

#### Qualifications

- Related camp or recreation experience
- Related field of studies – E.C.E. preferred
- Knowledge of crafts, music and games for children up to 5 years of age
- Emergency First Aid & CPR(C)
- Wading Pool Attendant Certificate considered an asset

#### Period of Employment

- End of June – end of August

#### Wage

- \$10.30 – \$12.07 per hour

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## CAMPS (CONT'D)

### INCLUSION & SUPPORT

#### Special Needs Co-ordinator

##### Major Responsibilities

- Co-ordinate and implement programs and activities for children and youth with special needs/disabilities between the ages of 6 and 24
- Supervise and evaluate Integration support staff
- Complete related administrative duties
- Plan and conduct training on disability and/or inclusion and support

##### Qualifications

- Knowledge of recreational programs for children and youth with special needs/disabilities
- An understanding of community-based, specialized and integrated/inclusive programs
- Excellent supervisory, administrative, and leadership skills
- Flexibility to work some evening hours
- Good communication and public relations skills
- Must have Standard First Aid and CPR C Certificate
- Knowledge and understanding of individuals living with varying special needs

##### Period of Employment

- Mid-May to end of August, 40 hrs/wk

##### Wage

- \$16.13 per hour

#### Integration Support Staff

##### Major Responsibilities

- Implement programs and activities for children with special needs/disabilities between the ages of 6 and 12
- Work with other community centre staff
- Attend training courses
- Assist participants with personal hygiene
- Provide sessional evaluations as instructed by the Special Needs Co-ordinator

##### Qualifications

- Knowledge of recreational programs for children with special needs
- Good communication and public relation skills
- Standard First Aid and CPR C Certificate
- Ability to assist with the integration/inclusion of a child with special needs
- Ability to work one-on-one with children with special needs
- Ability to work independently as well as in groups

##### Period of Employment

- End of June-August, 35-40 hrs/wk (9 week contract)

##### Wage

- \$12.07 per hour

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## COMMUNITY

### **Area Playground Co-ordinator**

#### **Major Responsibilities**

- Organize, develop and evaluate specific program area
- Schedule, supervise and evaluate staff
- Complete related administrative duties
- Co-ordinate or assist with area-wide special events

#### **Qualifications**

- Thorough knowledge of the operation of the program area
- Excellent supervisory and administrative skills
- Good communication and public relation skills
- Emergency First Aid Certificate
- Experience in program area or appropriate certification
- CPR(C) certificate considered an asset

#### **Period of Employment**

- Mid May – Labour Day, 35 – 40 hrs/wk
- Shift work, including evenings and weekends

#### **Wage**

- \$13.24 – \$16.13 per hour

### **Community Playground Leader**

#### **Major Responsibilities**

- Responsible for the operation of a playground
- Plan, promote, implement and evaluate activities (team sports, active and quiet games, arts and crafts and special events) for a playground
- Supervise and evaluate Community Playground Programmers
- Complete related administrative duties
- Complete written evaluations
- Assist in area-wide special events
- Attend training courses
- Liaise with parents, schools and public

#### **Qualifications**

- Ability to work with children and youth
- Supervisory, administrative and organizational skills
- Good interpersonal skills
- Good knowledge of sports, arts and crafts, games, etc.
- Emergency First Aid Certificate
- Instructional/leadership skills
- CPR(C) considered an asset

#### **Period of Employment**

- Mid-June – Labour Day, 35 – 40 hrs/wk
- Shift work, including evenings and weekends

#### **Wage**

- \$10.30 per hour

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## FACILITY SUPPORT

### **Pool/Building Attendant**

#### **Major Responsibilities**

- Maintains a clean and safe environment in an outdoor pool facility
- Under direction of the Pool Manager, maintains the filter system and the water chemical balance
- Supervises locker, shower and lobby areas
- Records attendance

#### **Qualifications**

- Emergency First Aid
- Knowledge of pool operation
- Strong public relations skills
- Preference given to candidates with Lifeguard qualifications

#### **Period of Employment**

- From June to Labour Day – 30 – 40 hrs/wk
- Provisions can be made for a reduced number of hrs/wk throughout June
- Shift work, including evenings and weekends

#### **Wage**

- \$ 9.50 – \$11.53 per hour

### **Door/Hall Supervisor**

#### **Major Responsibilities**

- Supervise halls during swimming programs in Board of Education locations
- Supervise outside slide as required
- Handle cash transactions for leisure swims as required

#### **Qualifications**

- Emergency First Aid
- Strong interpersonal and public relations skills

#### **Period of Employment**

- From end of June to August
- Shift work, including evenings and weekends

#### **Wage**

- \$9.50 per hour

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## **Boathouse Co-ordinator**

### **Major Responsibilities**

- responsible for the total operation of the boathouse rental facility on Centre Island
- reports directly to the Toronto Island Recreation Coordinator
- supervise, schedule, train, and evaluate staff
- maintain inventory of boats and equipment
- perform cash handling/balancing and related administrative duties
- ensure that service is friendly and informed
- responsible for ensuring and promoting safe boating procedures
- ability to work within a designated budget

### **Qualifications**

- Excellent communication, promotion and public relation skills
- Demonstrated leadership, supervisory, administrative and organisational skills
- Excellent decision making and problem solving skills
- Demonstrated experience in cash handling/balancing/budgeting
- Knowledge of retail sales operations and customer service
- Pleasure Craft Operator and Toronto Port Authority Harbour Licence
- Current Standard First Aid and CPR "C"
- Current NLS

### **Period of Employment**

- mid May to September
- up to 40 hours per week
- weekends and evenings required

### **Wage**

- \$17.23 per hour

## **Boathouse In-Charge Staff**

### **Major Responsibilities**

- Open, close and maintain the boat rental facility on the Toronto Islands
- Provide friendly, informed service to customers
- Perform cash handling/balancing and related administrative duties
- Assist customers in selecting appropriate boats and equipment
- Inform boat renters about safety equipment, policies and procedures to follow
- Patrol waterway to ensure safe boating practices are being followed
- Responsible for the prevention of emergencies and the safety of the patrons using the facility

### **Qualifications**

- Pleasure Craft Operator Certificate and Toronto Port Authority Harbour Licence.

## **Boathouse In-Charge Staff (continued)**

### **Qualifications**

- Current Standard First Aid and CPR "C"
- Current NLS
- Strong decision making and problem-solving skills
- Ability to supervise on-site staff in absence of Coordinator
- Ability to communicate in other languages is considered an asset
- Strong communication and public relations skills
- Ability to think and perform quickly in emergency situations
- Previous cash handling/balancing experience is considered an asset

### **Period of Employment**

- May-September, up to 40 hrs/wk

### **Wage**

- \$14.42 per hour

## **Boat House Attendant**

### **Major Responsibilities**

- Provide friendly, informed service to customers
- Perform cash handling/balancing and related administrative duties
- Assist customers in selecting appropriate boats and equipment
- Inform boat renters about safety equipment, policies and procedures to follow
- Patrol waterway to ensure safe boating practices are being followed
- Responsible for the prevention of emergencies and the safety of the patrons using the facility

### **Qualifications**

- Pleasure Craft Operator Certificate and Toronto Port Authority Harbour Licence.
- Current Standard First Aid and CPR "C"
- Current NLS
- Strong decision making and problem-solving skills
- Ability to supervise on-site staff in absence of Coordinator
- Ability to communicate in other languages is considered an asset
- Strong communication and public relations skills
- Ability to think and perform quickly in emergency situations
- Previous cash handling/balancing experience is considered an asset

### **Period of Employment**

- May-September, up to 40 hrs/wk

### **Wage**

- \$13.34 per hour

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## TORONTO ISLAND (CONT'D)

### Toronto Island First Aid/Wading Pool Co-ordinator

#### Major Responsibilities

- Organise, develop, and evaluate specific program area
- Schedule, supervise, train, and evaluate all first aid and wading pool staff
- Knowledge of Toronto Island Lost Children/Lost and Found/Wheelchair Protocols
- Complete related administrative duties
- Co-ordinate or assist with island special events
- Work within a designated budget

#### Qualifications

- Thorough knowledge of the operation of the program area
- Excellent supervisory and administrative skills
- Current Standard First Aid and CPR "C"
- Experience in program area and appropriate certification
- First Alert Trainer certification an asset

#### Period of Employment

- mid-May to the end of September
- up to 40 hours per week
- evenings and weekends required

#### Wage

\$17.23 per hour

### Toronto Island First Aid Station & Wading Pool/Splash Pad Attendants

#### Major Responsibilities

- supervise and maintain the wading pool according to health and safety recommendations
- perform daily safety inspections
- maintain a safe work site
- keep daily logs and other related administrative duties
- promote activities on the island
- attend training courses
- positive, professional public relations

#### Qualifications

- Current Standard First Aid and CPR "C"
- Ability to work with all ages
- Good interpersonal skills
- LSS wading pool training
- Bronze Cross/NLS preferred

#### Period of Employment

- June to September
- Up to 40 hours per week
- Days, evenings, weekends

#### Wage

- \$10.30 per hour

### Information Booth Attendant

#### Major Responsibilities

- Provide current information on all City of Toronto Parks and Recreation services on the island, as well as other related services
- Provide direction and maps to sites on the island
- Provide friendly and courteous commentary
- Complete related administrative duties
- Ability to direct people to picnic sites

#### Qualifications

- Knowledge of Toronto Island and all of the services available to the public
- Demonstrated public relations skills
- Experience working with public
- Strong communication and customer service skills
- Ability to work co-operatively with other staff
- Current Standard First Aid and CPR "C"
- Ability to communicate in a variety of languages an asset

#### Period of Employment

- May to September
- Up to 40 hours per week
- Evenings and weekends required

#### Wage

- \$9.50 per hour

### Toronto Island Challenge Course

#### Co-ordinator

#### Major Responsibilities

- responsible for complete course management
- all administrative duties assigned to the Island Ropes challenge course
- staff allocation and budgeting in association with the challenge course
- group bookings and invoicing for the challenge course
- working with other rec. staff to plan and implement new programming ideas for revenue generation

#### Qualifications

- Level 2 CUI or higher
- Standard First Aid & CPR "C"
- NLS an asset
- Demonstrated "Experiential Learning" experience

#### Period of Employment

- Mid April- on Part time basis
- Mid June-Labour day, up to 40 hours a week

#### Wages

- \$17.23 per hour

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## TORONTO ISLAND (CONT'D)

### Island Tram Driver/Operator

#### Major Responsibilities

- Drive the Island Tram along the designated tour route on the Toronto Islands
- Carry out daily maintenance of Island Tram
- Complete related administrative tasks
- Adhere to safe operating policies and procedures of the Island Tram and strive to ensure passenger safety

#### Qualifications

- Must have a Class G driver's license with a clean driving record, and either possess or be willing to acquire Z (air brake) endorsement
- Previous experience working with the public
- Strong communication and customer service skills
- Ability to work co-operatively with other staff
- Strong decision making and problem-solving skills
- Standard First Aid and CPR (C)

#### Period of Employment

- May-September, up to 40 hrs/wk

#### Wage

- \$12.07 per hour

### Island Tour Commentator/Guide

#### Major Responsibilities

- Narrate the Island Tram tour on the Toronto Islands, lead designated walking tours
- Provide friendly and informed commentary
- Complete related administrative tasks
- Adhere to safe operating policies and procedures of the Island Tram and strive to ensure passenger safety

#### Qualifications

- Demonstrated public speaking experience
- Experience working with the public
- Strong communication and customer service skills
- Ability to communicate in a variety of languages is considered an asset
- Ability to work co-operatively with other staff
- Strong decision making and problem-solving skills
- Standard First Aid and CPR "C"

#### Period of Employment

- May-September up to 40 hrs/week

#### Wage

- \$11.14 per hour

### Tram, Information and Tour Co-ordinator

#### Major Responsibilities

- responsible for the total operation of the island tram, information booth's and recreational tours on the island
- supervise, schedule, train and evaluate all staff
- perform cash handling/balancing and related administrative duties
- ensure that friendly and informed service is provided to the public
- ensure that safe operating procedures are consistently followed
- ability to work within a designated budget

#### Qualifications

- excellent communication, promotion and public relation skills
- demonstrated leadership, supervisory, administrative and organisational skills
- excellent decision making and problem solving skills
- demonstrated experience in cash handling/balancing
- knowledge of retail sales operations and customer service
- current Standard First Aid and CPR "C"
- Class G Drivers Licence and Z Air brake training(or willing to get trained)

#### Period of Employment

- May to September
- Up to 40 hours per week
- Weekends and evenings required

#### Wage

- 17.23 per hour

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## TORONTO ISLAND (CONT'D)

### **Island B.E.A.R. Camp Counsellor**

#### **Major Responsibilities**

- develop, co-ordinate, implement and evaluate Boating, Fishing, Eco, Adventure and ropes programming activities
- provide positive learning and recreation experiences for children/youth
- supervise camp activities for children/youth
- liaise with parents, schools, community agencies and the public
- complete related administrative duties and written evaluations

#### **Qualifications**

- Knowledge of and experience in working with outdoor environmental education and recreation activities, especially for children/youth 8-15 years of age
- Knowledge of and /or experience in boating, fishing, nature exploration, adventure, and ropes challenge courses.
- Experience in working independently as well as in groups
- Ability to implement programmes of good quality
- Experience in supervising groups of children/youth
- Administrative, organisational, program and leadership skills
- Current Standard First Aid and CPR "C"
- NLS preferred

#### **Period of Employment**

- Spring Saturday camp in April, May, and June
- Summer camp from end of June to mid August
- Up to 40 hours per session
- Some evenings may be required

#### **Wage**

- \$10.30 - 16.13 per hour

### **M.A.S. Camp Counsellor**

MAS camp is operated on Toronto Island only.

#### **Major Responsibilities**

- Develop, co-ordinate, implement and evaluate MAS Camp programming in the arts of masquerade, the art of parading, stilting, costume design, dance and parade choreography
- Provide positive learning and recreation experiences for children/youth
- Supervise camp activities for children/youth
- Liaise with parents, schools, community agencies and the public
- Complete related administrative duties and written evaluations

#### **Qualifications**

- Knowledge of and experience in working with outdoor environmental education and artistic recreational activities for children 8 to 14 years old
- Knowledge of and/or experience in environmentally responsible activities
- Experience in working independently as well as in groups
- Ability to implement programs of good quality
- Experience to supervise groups of children and/or youth
- Administrative, organizational, research, program and leadership skills
- Good communication and public relations skills
- Standard First Aid and CPR "C"
- NLS certificate preferred

#### **Period of Employment**

- July to August, up to 40 hours/week, (may include one week of prep/training in June)
- Some evening and/or weekend work may be required

#### **Wage**

- \$10.30 - \$16.13 per hour

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## TORONTO ISLAND (CONT'D)

### **The Franklin Children's Garden Coordinator**

#### **Major Responsibilities**

- direct the development, planning, organization and implementation of all Recreational programs and camps at the Franklin Children's Garden
- supervise, schedule and train all Recreational garden staff
- arrange and facilitate group visits to the garden
- actively promote the garden and visiting storytellers to the public
- act as liaison between Recreation staff and visiting storytellers /performers
- ensure friendly and informed service is provided to the public
- complete related administrative duties

#### **Qualifications**

- excellent communication, promotion and public relation skills
- ability to work within a designated budget
- ability to supervise others effectively
- ability to design, organize and implement a comprehensive program
- Standard First Aid and CPR (Level C)
- strong leadership skills
- knowledge, experience and background of Recreational/children's programming

#### **Period of Employment**

- Mid April – June on a Part time basis
- June – end of September, up to 40hrs a week

#### **Rate of Pay**

- \$17.23 per hour

### **The Franklin Children's Garden Assistant Coordinator**

#### **Major Responsibilities**

- assist with the development, planning and organization of the Franklin Children's Garden Summer Camp and other Recreational programs as designated
- assist with special events
- ensure friendly and informed service is provided to the public
- complete related administrative duties and evaluations

#### **Qualifications**

- good communication, promotion and public relation skills
- Standard First Aid and CPR (Level C)
- knowledge, experience and background in Recreational/outdoor programming
- gardening knowledge considered an asset

#### **Period of Employment**

- Late May – June on a Part time basis
- June – end of September, up to 40hrs a week

#### **Rate of Pay**

- \$15.17 per hour

### **The Franklin Children's Garden Instructor/Camp Counsellor**

#### **Major Responsibilities**

- develop, implement and evaluate Recreational programs for children/youth
- assist with special events when necessary
- provide friendly and informed service to the public
- complete related administrative duties and evaluations

#### **Qualifications**

- experience working with children in an outdoor educational environment
- experience working independently and as part of a team
- Standard First Aid and CPR (Level C)
- gardening knowledge considered an asset

#### **Period of Employment**

- June – Labour Day, up to 40hrs a week

#### **Rate of Pay**

- \$12.82 per hour

### **The Franklin Children's Garden Attendant**

#### **Major Responsibilities**

- provide friendly welcome to garden visitors
- maintain a tally of adults and children entering the garden daily
- provide current information on all garden programs and special events
- promote visiting storytellers and artists to those in and around the garden
- assist with Recreational programs when necessary
- complete related administrative duties

#### **Qualifications**

- strong public relation and communication skills
- experience working independently and as part of a team
- Standard First Aid and CPR (Level C)
- ability to communicate in a variety of languages considered an asset

#### **Period of Employment**

- June – end of September, up to 40hrs a week

#### **Rate of Pay**

- \$11.14 per hour

**NOTE:** HOURS AND/OR SHIFTS VARY PER WEEK, PER POSITION. ALL CERTIFICATIONS MUST BE CURRENT. EMERGENCY FIRST AID IS A REQUIREMENT FOR ALL POSITIONS EXCEPT WHERE NOTED THAT STANDARD FIRST AID IS A REQUIREMENT.

## FITNESS & WELLNESS

### **Aquafitness Instructor**

#### **Major Responsibilities**

- Plan, organize and conduct safe, enjoyable fitness classes for each age and level of ability
- Ensure that classes meet health and safety standards

#### **Qualifications**

- Speedo Aquafit or CALA Certification
- First Aid & CPR (C )

#### **Period of Employment**

- Year-Round

#### **Wage**

- \$21.08 per hour

### **Fitness Instructor**

#### **Major Responsibilities**

- Plan, organize, and conduct fitness classes
- Assess and monitor participants, and ensure that program content and level are appropriate
- Ensure that classes meet health and safety standards

#### **Qualifications**

- Certified Fitness Instructor (according to the NFLAC Accredited Certification – ie: OFC, Can-Fit-Pro)
- Current Standard First Aid Certificate/CPR Certificate
- Experience teaching a variety of fitness classes
- Degree or diploma in related field is preferred

#### **Period of Employment**

- Year-round

#### **Wage**

- \$21.08 per hour

### **Pilates/Yoga Instructor**

#### **Major Responsibilities**

- Plan, organize and conduct classes
- Assess and monitor participants, and adjust program content accordingly

#### **Qualifications**

- Experience teaching pilates/yoga classes
- Certification in pilates/yoga
- Current Standard First Aid/CPR Certificate

#### **Period of Employment**

- September - June

#### **Wage**

- \$19.78– \$26.82 per hour

### **Tai Chi Instructor**

#### **Major Responsibilities**

- Plan, organize and conduct classes
- Assess and monitor participants, and adjust program content accordingly

#### **Qualifications**

- Experience teaching classes
- Certification in tai chi
- Current Standard First Aid/CPR Certificate

#### **Period of Employment**

- Year-round

#### **Wage**

- \$19.78– \$26.82 per hour

**NOTE:** HOURS AND/OR SHIFTS VARY PER WEEK, PER POSITION. ALL CERTIFICATIONS MUST BE CURRENT. EMERGENCY FIRST AID IS A REQUIREMENT FOR ALL POSITIONS EXCEPT WHERE NOTED THAT STANDARD FIRST AID IS A REQUIREMENT.

## OLDER ADULTS

### **Older Adults Program Co-ordinator**

#### **Major Responsibilities**

- Market, plan, implement and evaluate summer recreation programs for older adults
- Supervise, train and schedule staff
- Work in co-operation with agencies providing programs for older adults
- Complete related administrative duties including the ordering of supplies and equipment to maintain the program
- Liaise with appropriate agencies

#### **Qualifications**

- Experience in recreation programs for older adults
- Experience in supervising part-time staff
- Good interpersonal skills
- Standard First Aid and CPR (C)

#### **Period of Employment**

- May - end of August
- 35-40 hrs/wk

#### **Wage**

- \$13.24 per hour

### **Older Adults Programmer**

#### **Major Responsibilities**

- Plan, implement and evaluate programs and special events for older adults in co-operation with Program Co-ordinator, program staff and participants
- Set up and take down equipment as necessary

#### **Qualifications**

- Knowledge of recreational programs for older adults
- Good interpersonal skills
- Good instructional/leadership skills
- Standard First Aid and CPR(C)

#### **Period of Employment**

- From mid-June - mid-August
- 35 hrs/wk

#### **Wage**

- \$9.50 per hour

**NOTE:** HOURS AND/OR SHIFTS VARY PER WEEK, PER POSITION. ALL CERTIFICATIONS MUST BE CURRENT. EMERGENCY FIRST AID IS A REQUIREMENT FOR ALL POSITIONS EXCEPT WHERE NOTED THAT STANDARD FIRST AID IS A REQUIREMENT.

## SPORTS

### **Cycling Instructor**

#### **Major Responsibilities**

- Organize and implement course delivery for the following courses:
  - Adult Learn to Ride 1 & 2
  - Kids CAN-BIKE 1
  - CAN-BIKE 1 & 2
  - Cycling Freedom for Women
- Pre-course phone calls to verify cycling routes
- Co-ordinate with co-instructor (if applicable)
- Complete administrative tasks
- Maintain a safe and supportive learning environment

#### **Qualifications**

- CAN-BIKE 2 and CAN-BIKE Instructor Certificates
- Current Ontario Cycling Association Membership
- Emergency First Aid
- Must have own bicycle that complies with the HTA and approved helmet

#### **Period of Employment**

- April – October

#### **Wage**

- \$19.78 – \$21.82 per hour

**NOTE:** HOURS AND/OR SHIFTS VARY PER WEEK, PER POSITION. ALL CERTIFICATIONS MUST BE CURRENT. EMERGENCY FIRST AID IS A REQUIREMENT FOR ALL POSITIONS EXCEPT WHERE NOTED THAT STANDARD FIRST AID IS A REQUIREMENT.