

**TORONTO AND EAST YORK DISTRICT  
PART-TIME RECREATION JOBS  
FALL/ WINTER/ SPRING**

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# AQUATICS

## **Instructor**

### **Major Responsibilities**

- Organize and conduct safe and enjoyable learnt to swim and lifesaving programs
- Assist in facility events and programs
- Enforce safety rules and provide rescue response
- Participate in mandatory training

### **Qualifications**

- Current Swim Instructor Certificate
- Current Lifesaving Society Instructor Certificate
- Current Bronze Cross or (NLS) National Lifeguard Service certificate
- Current Standard First Aid/CPR (C)

### **Period of Employment**

- September – June
- Days, evenings, weekend hours and shift work required
- Shifts and hours vary from location to location

### **Wage**

- \$14.93 per hour

## **Lifeguard**

### **Major Responsibilities**

- Supervise swimming programs in a Lifeguarding capacity
- Enforce safety rules
- Provide rescue response
- Participate in mandatory training
- Assist in facility events and programs

### **Qualifications**

- Current (NLS) National Lifeguard Service certificate
- Current Standard First Aid/CPR (C)

### **Period of Employment**

- September – June
- Days, evenings, weekend hours and shift work required
- Shifts and hours vary from location to location

### **Wage**

- \$13.84 per hour

## **Instructor/Guard**

- Many combined lifeguard/instructor positions are available

**NOTE: Aquatic certifications are current for two years from date of certification**

## **Aquafitness Instructor**

### **Major Responsibilities**

- Plan, organize and conduct safe, enjoyable fitness classes for each age group and level of ability
- Ensure that classes meet health and safety standards

### **Qualifications**

- Speedo Aquafit or CALA Certificate
- Current Standard First Aid/CPR Certificate

### **Period of Employment**

- Year-round

### **Wage**

- \$21.88 per hour

**PLEASE NOTE: We encourage all candidates applying for aquatic positions indicated above to hold both instructing and lifeguarding awards.**

# ARTS & HERITAGE

## DANCE

### Dance Instructor

**Instructor positions available in: Ballet, Ballroom, Hip Hop, Jazz**

#### Major Responsibilities

- Plan, implement, conduct dance classes (tap, ballet, Latin dance, jazz, creative movement, etc) for children, youth or adults

#### Qualifications

- Technical and practical training at advanced level in one or more of the above dance disciplines
- Experience teaching dance programs and participation in dance classes
- Program planning and leadership skills
- Emergency First Aid certificate

#### Period of Employment

- September - June

#### Wage

- \$12.53 – \$27.84 per hour

### Specialty Instructor

**Instructor positions available in: Piano, Guitar, Drama, Music, Visual Arts**

#### Major Responsibilities

- Plan, organize, and lead a specialty program or component for preschoolers, children, youth or adults
- Ensure that equipment and supplies are available and meet safety standards

#### Qualifications

- Experience in specialty skills (drama, arts and crafts, music, etc.)
- Strong program set-up skills
- Emergency First Aid certificate

#### Period of Employment

- Year-round

#### Wage

- \$13.72 – \$27.84 per hour

# COMMUNITY

## CHILDREN PROGRAMS

### Children Program Leader

#### Major Responsibilities

- Plan, organize, and lead a recreation program for children or youth
- Ensure that all equipment and supplies are available and in safe condition
- Perform administrative tasks to support program

#### Qualifications

- Experience with youth or children's programs
- Strong program planning skills
- Emergency First Aid certificate

#### Period of Employment

- Year-round

#### Wage

- \$10.25 - \$12.15 per hour

## YOUTH PROGRAMS

### Youth Program Leader

#### Major Responsibilities

- Plan, organize, and lead a recreation program for children or youth
- Ensure that all equipment and supplies are available and in safe condition
- Perform administrative tasks to support program

#### Qualifications

- Experience with youth or children's programs
- Strong program planning skills
- Emergency First Aid certificate

#### Period of Employment

- Year-round

#### Wage

- \$10.25 - \$12.15 per hour

## PRESCHOOL PROGRAMS

### Preschool Instructor

#### Major Responsibilities

- Plan, organize, lead, and evaluate a pre-school recreation program
- Assist in staff selection, training, and supervision
- Perform administrative tasks to support program

#### Qualifications

- Completion of an Early Childhood Education Diploma preferred
- Experience with pre-school programs
- Emergency First Aid certificate

#### Period of Employment

- Year-round

#### Wage

- \$12.53 – \$16.69 per hour

### Kindergym Instructor

#### Major Responsibilities

- Plan, organize, and conduct gymnastics classes for pre-school children
- Ensure the necessary equipment is available
- Evaluate participants and complete achievement records

#### Qualifications

- Appropriate gymnastic experience
- OGF Level I Coaching Certification is preferred
- Good organizational and strong leadership skills
- Emergency First Aid certificate

#### Period of Employment

- September- June

#### Wage

- \$12.53 – \$16.69 per hour

## **Building Attendant**

### **Major Responsibilities**

- Supervise area of responsibility and enforce policies and procedures appropriate to such an area
- Conduct equipment and safety checks
- Supervise Games Room, Halls, unstructured program areas/rooms

### **Qualifications**

- Good interpersonal and public relation skills
- Knowledge of building, facilities and program
- Emergency First Aid certificate
- CPR Certificate is preferred

### **Period of Employment**

- September – June

### **Wage**

- \$10.25 – \$11.96 per hour

## **Fitness Instructor**

### **Major Responsibilities**

- Plan, organize and conduct fitness classes
- Assess and monitor participants, and ensure that program content and level are appropriate
- Ensure that classes meet health and safety standards

### **Qualifications**

- Certified Fitness Instructor (according to the NFLAC Accredited Certification – ie: OFC, Can-Fit-Pro)
- Current Standard First Aid Certificate/CPR Certificate
- Experience teaching a variety of fitness classes
- Degree or diploma in related field is preferred

### **Period of Employment**

- Year-round

### **Wage**

- \$21.88 per hour

## **Pilates/Yoga Instructor**

### **Major Responsibilities**

- Plan, organize and conduct pilates/yoga classes
- Assess and monitor participants, and adjust program content accordingly

### **Qualifications**

- Experience teaching pilates/yoga classes
- Certification in pilates/yoga
- Current Standard First Aid Certificate/CPR Certificate

### **Period of Employment**

- September – June

### **Wage**

- \$20.53– \$27.84 per hour

## **Tai Chi Instructor**

### **Major Responsibilities**

- Plan, organize and conduct tai chi classes
- Assess and monitor participants, and adjust program content accordingly

### **Qualifications**

- Experience teaching tai chi classes
- Certification in tai chi
- Current Standard First Aid Certificate/CPR Certificate

### **Period of Employment**

- Year-round

### **Wage**

- \$20.53– \$27.84 per hour

## FITNESS & WELLNESS (CONTINUED)

### **Weight Room Attendant**

#### **Major Responsibilities**

- Assist in general supervision of weight room
- Conduct equipment/room orientations including facility safety guidelines
- General upkeep and light maintenance of equipment
- Administrative support as required

#### **Qualifications**

- Current Standard First Aid Certificate/CPR Certificate

#### **Period of Employment**

- Year-round

#### **Wage**

- \$10.69 – \$12.53 per hour

### **Weight Training Instructor**

#### **Major Responsibilities**

- Plan, design, implement and evaluate weight training programs
- Responsible for safe environment
- Conducts orientation of equipment

#### **Qualifications**

- Good program planning skills
- Experience in weight training
- Current Standard First Aid Certificate/CPR Certificate
- Weight Training/Personal Training Certification

#### **Period of Employment**

- Year-round

#### **Wage**

- \$20.53– \$27.84 per hour

## MARCH BREAK

### **March Break Camp Leader**

#### **Major Responsibilities**

- Plan, organize and lead a recreation program for a group of children aged 6-12 years
- Ensure that the necessary equipment and supplies are available and maintained in a safe condition

#### **Qualifications**

- Knowledge of craft, sports, games and/or drama preferred
- Experience working with children
- Emergency First Aid certificate

#### **Period of Employment**

- March Break

#### **Wage**

- \$10.25 - \$10.69 per hour

# SKATING

**NOTE: All Staff that supervise leisure skate programs or supervise, instruct and referee hockey skills, shinny hockey and power skating activities will be required to wear CSA approved hockey helmets while on the ice.**

**For all instructional skating staff, it is strongly recommended that all staff wear CSA approved hockey helmets while on the ice.**

## **Rink Guard**

### **Major Responsibilities**

- Maintain a safe and fun skating program
- Monitor access to the program and facility
- Skate among participants to ensure safety

### **Qualifications**

- Leadership and interpersonal skills
- Good skating ability
- Ability to deal effectively with the public
- Emergency First Aid Certificate

### **Period of Employment**

- November – March

### **Wage**

- \$10.25 per hour

## **Learn To Skate Instructor**

### **Major Responsibilities**

- Instruct children and/or adults in basic skating fundamentals
- On-site supervision and administration

### **Qualifications**

- Good planning, organizational and instructional skills
- Strong technical background in figure skating or hockey
- Experience working with children
- Emergency First Aid Certificate

### **Period of Employment**

- Year-round

### **Wage**

- \$13.74 per hour

# SPORTS

## SPORTS

### Sports Instructor

**Instructor positions available in: Ball Hockey, Basketball, Volleyball**

#### Major Responsibilities

- Plan, organize and conduct technically sound programs
- Assess and monitor participants, and adjust program content accordingly

#### Qualifications

- Training experience in specific area to be taught
- Degree, diploma, or certification in specialized sport is an asset
- Level 1 Coaching preferred
- Emergency First Aid/CPR Certificate

#### Period of Employment

- September – June

#### Wage

- \$12.53 – \$27.84 per hour

### Sports Organizer

#### Major Responsibilities

- Organize and lead programs in one of the sports
- Monitor participants and adjust the level of program to their abilities
- Maintain program records and reports
- Assist in tournaments or special events
- May be required to officiate

#### Qualifications

- Technical experience in the specific sport
- Teaching and leadership skills
- Emergency First Aid Certificate

#### Period of Employment

- September - June

#### Wage

- \$12.53 – \$13.74 per hour

## CYCLING

### Cycling Instructor

#### Major Responsibilities

- Organize and implement course delivery for the following courses:
  - Adult Learn to Ride 1 & 2
  - Kids CAN-BIKE 1
  - CAN-BIKE 1 & 2
  - Cycling Freedom for Women
- Pre-course phone calls to verify cycling routes
- Co-ordinate with co-instructor (if applicable)
- Complete administrative tasks
- Maintain a safe and supportive learning environment

#### Qualifications

- CAN-BIKE 2 and CAN-BIKE Instructor Certificates
- Current Ontario Cycling Association Membership
- Emergency First Aid
- Must have own bicycle that complies with the HTA and approved helmet

#### Period of Employment

- April – October

#### Wage

- \$20.53 – \$22.64 per hour

## GYMNASTICS

### Gymnastics Instructor

#### Major Responsibilities

- Plan, organize and instruct gymnastics classes
- Evaluate participants

#### Qualifications

- OGF Coaching Certificate Level I or NCCP Level 1 Gymnastics Coach
- Coaching experience in gymnastics
- OGF Coaching Certificate Level II or related studies preferred
- Emergency First Aid certificate

#### Period of Employment

- September - June

#### Wage

- \$12.53 – \$20.53 (based on qualifications)