

## 3.3 Toronto Police Service (TPS)

<b>Address</b>	Central Paid Duty Office 75 Eglinton Avenue West Toronto, ON M4R 2G9
<b>Telephone &amp; Fax</b>	416-808-5048 416-808-5042
<b>Central Paid Duty Office Hours</b>	MON-FRI: 0600 to 2400 SAT&SUN: 0700 to 2300
<b>Conditions of Permit</b>	<p>Film crews will ensure that they comply with any and all conditions stated on the location filming permit.</p> <p>Film companies will not unnecessarily impede the normal movement of motor vehicles and/or pedestrian traffic.</p> <p>Unless authorized under a location filming permit, traffic flow will not be held up for a period longer than three (3) minutes to complete a filming sequence. Traffic must completely clear before the next stoppage is allowed.</p> <p>Unless a lane closure is specified on the permit under PDO supervision, film crews, will not park, stop or stand vehicles in rush hour routes, no standing or no stopping zones. Production vehicles will never park in wheelchair / handicapped / tow away zones; within 9 metres of intersections; 30 metres of signalized intersections and 3 metres of fire hydrants. The location filming permit does not apply to crew vehicle parking.</p> <p>Relocating vehicles by towing to accommodate filming or parking is not permitted.</p>
<b>Signatures &amp; Red Cards</b> All location filming permits must be signed by two parties in order to be valid; an official of the City of Toronto Film & Television Office and an employee of the film company.	<p>An employee of the film company must come in to the Toronto Film &amp; Television Office to sign the permit. Staff of the Toronto Film and Television Office will provide the original copy of the permit to the film company, retain a copy on file and fax a copy to the Toronto Police Service.</p> <p>The FOI location filming permit will be accompanied by a specific predetermined number of location filming vehicle permits (red cards). A copy of the "red card" and the FOI version of the location filming permit must be placed in the driver's side dashboard of each production vehicle for the duration of the shoot. To obtain "red cards" the location manager may be requested to submit a typed list of their vehicle requirements to the TFTO including type of vehicle and purpose.</p>
<b>Use of Firearms &amp; SPFX</b>	<p>It is the responsibility of the film company to ensure that any time firearms, explosive devices or flammable liquids are used or any potentially dangerous stunts are attempted that Traffic Services is consulted to ensure public safety.</p> <p>Permits for carrying and use of prop firearms must be obtained. Inquiries regarding firearms permits may be made to the:</p>
<b>Toronto Police Service Firearms Registration Unit</b>	Toronto Police Service Firearms Registration Unit 799 Islington Avenue 416-808-3786

## Paid Duty Officers (PDO)

It is requested that only one person from the locations department be authorized to order/request PDOs from the Central Paid Duty Office, in order to prevent duplication and associated costs.

## Rates

Rates are subject to change annually. To determine the current rate call the Central Paid Duty Office at 416-808-5048.

## Cancelling Pay Duty Officers

Unless permission has first been granted by the Deputy Chief of Field Operations, film company representatives will not be permitted to:

1. Accompany Police Officers on patrol.
2. Film in police buildings.
3. Borrow or use police uniforms or equipment.
4. Include police officers in a film production.

Requests for all Paid Duty Officers are made by calling the Central Paid Duty Office at 416-808-5048. The TFTO determines the number of officers to be assigned (in consultation with TPS) according to the need for traffic control and public safety. If special effects are involved it may be necessary to assign an officer from the Emergency Task Force - Explosives Disposal Unit.

TPS has advised, due to operational requirements, motorcycles are no longer available for use by paid duty officers. If a Paid Duty Officer is required from the Emergency Task Force, Explosives Disposal Section, 24-hours notice is required. Failing to provide sufficient notice may result in the non-availability of Paid Duty Officers.

Paid Duty Officers are hired on an hourly basis, with a three (3) hour minimum; i.e. even if required for only one (1) hour, the minimum of three (3) hours pay will be paid.

The current hourly rate of pay is (at the time of this printing):

Constables	\$65.00 (minimum \$195.00) (All classifications)
Sergeants	\$73.50 (minimum \$220.50) (When in charge of 4 or more police officers)
Staff Sergeant	\$82.00 (minimum \$246.00) (When in charge of 10 or more police officers; a Police Sergeant and a Staff Sergeant will also be required.)
Staff Sergeant	\$84.00 (minimum \$252.00) (When in charge of 15 or more officers; a Police Sergeant and a Staff Sergeant will also be required and the Staff Sergeant will be paid at \$82.00 per hour rate.)

If any equipment is used on a paid duty (i.e. cars, boats, horse, bicycle) the film company will be billed by the Toronto Police Service at the end of the month. Please refer to the OMDC Ontario Production Guide for the current rates.

The Paid Duty Officer's unit or division must be notified of cancellation twelve (12) hours prior to the scheduled paid duty starting time. If there is insufficient notice, the film company will be required to pay the officer(s) involved the minimum payment of three (3) hours i.e. less than twelve (12) hours.

\*Please refer to the Paid Duty Request Form for full Terms of Agreement. To obtain a form, visit this link:

<http://www.torontopolice.on.ca/publications/files/forms/paid-duty-request-form-2009.pdf>