

RECORD REQUEST FORM

Name: _____ Registration No.: _____ Date: _____

ARCHIVAL CITATION <small>(e.g., Fonds 43, File 19; RG 8-4-32-1007; SC 186-1; Series 35, File 27; 725.209723541 SP4 1988)</small>	TITLE / DATES <small>(e.g., High Park, 1933 file; Art Metropole, 1978 file; Downtown Toronto, ca. 1960-1972 photographs; The Spirit of Place, 1988)</small>	BOX & FOLIO NUMBERS <small>(e.g., Box 139474, Folio 5)</small>	ACCESS RESTRICTIONS <small>(Find the Access Conditions field and indicate the word(s) appearing in capital letters, e.g. OPEN)</small>	//////////////////STAFF USE ONLY//////////////////		
				BOX LOC'N CODE	RETR'D BY	NOTES

NOTE: Please enter one box per row

RC = Record Centre BRD = Behind Reference Desk
SFS = Second Floor Stacks VS = Vault CR = Closed Reference

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