

2012 Community Service Partnerships (CSP)

Information Sessions for Returning Applicants

<p style="text-align: center;">Thursday, January 5, 2012</p> <p style="text-align: center;">2:00 – 4:00 p.m.</p> <p style="text-align: center;">Meeting Room 310</p> <p style="text-align: center;">Metro Hall, 55 John St. Toronto</p>

Information Sessions provide an overview of the CSP program, information about “What’s New” for 2012 and a chance for questions and discussion. **No registration is required.**

Training Sessions for Returning Applicants

Wednesday, January 11, 2012	9:00 – 12:00 noon
Tuesday, January 17, 2012	1:00 – 4:00 p.m.
Thursday, January 19, 2012	9:00 – 12:00 noon
<p>2nd Floor, Room # 4, Toronto Public Service Learning Centre 157 King St. East (King St. East & Jarvis, St. Lawrence Hall)</p> <p>No food or drink is allowed in the computer room</p>	

These hands-on sessions are for returning organizations where new staff may need training in using the on-line system. Each session is three hours long, and will focus on completing your application properly and efficiently. Topics to be covered during the training session include:

- logging into the on-line application
- navigating and filling the application form
- “What’s New” for 2012 CSP
- uploading budget pages and other attachments
- printing your completed form
- Questions and discussion

Registration is required for Training Sessions only

Please call 416-392-9125 to register, at least 4 day in advance. Space is limited. For directions to the sessions locations, phone 311. If you need sign language Interpretation or other assistance in order to participate, please e-mail your Request at cgis@toronto.ca at least one week before the session you plan to attend.

2012 CSP Application Deadline
January 26, 2012 by 4 pm
www.toronto.ca/grants/csp/index/htm

